



West Bengal State Electricity Distribution Company Limited
(A West Bengal Government Enterprise)
পশ্চিমবঙ্গ রাজ্য বিদ্যুৎ বন্টন কোম্পানী লিমিটেড
CMD Cell

Memo no: CMD/Consultant/ 68

Dated: 16.07.2025

Sub: Amendment to the RFP document.

- Ref: I) Issued RFP vide memo no: STRATEGIC CONSULTANT/ WBSEDCL/ 2025-26/ CMD Cell/ 01
Dated: 26/06/2025.
II) Pre-bid meeting dated 08.07.2025.
III) Response to Pre-Bid Queries vide memo no: CMD/Consultant/64 dated: 10.07.2025.

Following changes are hereby made in the RFP as referred in Ref. Sl. no.(I):

1. The term ' OSD to CMD, WBSEDCL' wherever appears in RFP document shall be read as 'WBSEDCL' except Section – I, Clause 2, 'Important dates and information' & 'Address for communication', clause 14 'Signing of Agreement' and Clause 30 contacting the OSD to CMD, WBSEDCL.
2. The Clause(s) dealing with 'sub consultant' and 'Joint Venture' along with the term 'sub consultant' and 'Joint Venture' wherever appears in the RFP document shall be deleted.
3. The Section- IV: Special Conditions of Contract (SCC) and the Clause(s) dealing with SCC wherever appears in the RFP document shall be deleted.
4. In addition to above the clause wise changes are listed here under:

Sl. No.	Page	Clause No.	As per RFP	Modified
1	11	9	The Bidder shall pay EMD of Rs. 3,00,000/- (Three Lakhs only) through net banking or through RTGS/ NEFT in the portal of the website: https://wbtenders.gov.in details regarding payment procedure & guideline on the same, bidders are advised to follow the mentioned portal.	The Bidder shall pay EMD of Rs. 3,00,000/- (Three Lakh only) through Bank Guarantee (as per format attached as Annexure - 12 to this amendment) or net banking / RTGS/NEFT in the portal of the website: https://wbtenders.gov.in details regarding payment procedure & guideline on the same, bidders are advised to follow the mentioned portal. Bank Guarantee in original shall be submitted before the due date of opening of Technical Proposals. Failing which, the technical proposals shall be rejected. Bank Guarantee for EMD will be released in case of un-successful bidder after issue of LOA to the successful bidder. Bank Guarantee for EMD will be released in case of successful bidder after receipt of PBG.



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Sl. No.	Page	Clause No.	As per RFP	Modified
2	23	4 (Sr no. 6)	<p>General Eligibility Criteria The consultancy Firm/ institutions should have minimum average annual turnover of Rs. 2000 crores for last three years. In support of this, Bidder shall submit the Audited Accounts of the company for the year of 2021-22, 2022-23 and 2023-24.</p> <p>Required Documents Copy of annual Audited balance sheets and profit and loss statements for the last three financial years (i.e. FY 2021-22, FY 2022-23 & FY 2023-24) indicating turnover during the last three financial years from consulting/ advisory business in India.</p>	<p>General Eligibility Criteria The consultancy Firm/ institutions should have annual turnover at least Rs. 2000 crores in any one of the last three years. In support of this, Bidder shall submit the Audited Accounts of the company for the year of 2021-22, 2022-23 and 2023-24.</p> <p>Required Documents Copy of annual Audited balance sheets and profit and loss statements for the last three financial years (i.e. FY 2021-22, FY 2022-23 & FY 2023-24) indicating turnover during the last three financial years.</p>
3	24	4 (Sr no. 7)	<p>Required Documents Copy of annual Audited balance sheets and profit and loss statements for the last three financial years (i.e. FY 2021-22, FY 2022-23 & FY 2023-24) indicating turnover during the last three financial years from consulting/ advisory business in India.</p>	<p>Required Documents Copy of annual Audited balance sheets and profit and loss statements for the last three financial years (i.e. FY 2021-22, FY2022-23 & FY 2023-24) indicating turnover during the last three financial years.</p>
4	24	4 (Sr no. 8)	<p>General Eligibility Criteria Must have 3 years' experience in Electricity Distribution sector during last 7 years ending with FY 2024-25.</p>	<p>General Eligibility Criteria Must have 3 years' experience in Electricity Distribution sector during last 10 years ending with FY 2024-25.</p>
5	26	5	<p>Particulars/Experience criteria Credentials of the Firm Must have experience in advisory project supporting any Power Utility/ State Power Department/MoP/MNRE in the last 7 years ending 2024-25 with Total work order value > INR 5 Crore - completed and ongoing</p>	<p>Particulars/Experience criteria Credentials of the Firm Must have experience in advisory project supporting any Power Utility/ State Power Department/ MoP/ MNRE in the last 7 years ending 2024-25 with Total work order value > INR 2 Crore - completed and ongoing</p>



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Sl. No.	Page	Clause No.	As per RFP	Modified
6	27	6	Personnel Requirement Resource Category Team Member Desired Qualification B.E./ B. Tech. Electrical Engg. / Power Engg. or MBA in Power/ Energy/ Finance	Personnel Requirement Resource Category Team Member Desired Qualification B.E./ B. Tech. Electrical Engg./ Power Engg./ EEE/ IT or MBA in Power/ Energy/ Finance
7	35	6 (1.6)	Any communication required or permitted to be given or made, pursuant to this Contract shall be in writing in the language specified in Clause GCC 4. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SCC.	Any communication required or permitted to be given or made, pursuant to this Contract shall be in writing in the language specified in Clause GCC 4.
8	35	6 (1.7)	A Party may change its address for notice hereunder by giving the other Party any communication of such change to the address specified in the SCC.	A Party may change its address for notice hereunder by giving the other Party any communication of such change to the address specified in Section- I, Clause 2 (Sr. no. 17 of the table) 'Contact person' .
9	36	13 (1.15)	The Consultant shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.	The Consultant shall confirm availability of Key Experts and begin carrying out the Services not later than 7 working days after the Effective Date .
10	36	13 (1.16)	Unless terminated earlier pursuant to Clause GCC 19 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.	The Clause is deleted.
11	42	25	Accounting, Inspection and Auditing	The Clause is deleted.
12	42	28	Equipment, Vehicles and Materials	The Clause is deleted.
13	49	46	Ceiling Amount	The Clause is deleted.



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14	49	48 (1.95)	As an exception to the above and as stated in the SCC, all local identifiable indirect taxes (itemized and finalized at Contract negotiations) are reimbursed to the Consultant or are paid by the Client on behalf of the Consultant.	The Clause is deleted.
15	49	49 (1.96)	Any payment under this Contract shall be made in the currency (ies) specified in the SCC.	Any payment under this Contract shall be made in INR .
16	49	50 (1.97) (a)	<u>Advance payment</u> . Within the number of days after the Effective Date, the Client <u>shall</u> pay to the Consultant an advance payment as specified in the SCC. Unless otherwise indicated in the SCC, an advance payment shall be made against an advance payment. Bank guarantee acceptable to the Client in an amount (or amounts) and in a currency (or currencies) specified in the SCC. Such guarantee is to remain effective until the advance payment has been fully set off. The advance payments will be set off by the Client in equal instalments against the statements for the number of months of the Services specified in the SCC until said advance payments have been fully set off.	The Clause is deleted.
17	50	50 (1.97) (e)	All payments under this Contract shall be made to the accounts of the <u>Consultant</u> specified in the SCC.	All payments under this Contract shall be made to the accounts of the Consultant.
18	50	51 (1.98)	Interest on Delayed Payments	The Clause is deleted.
19	51	53 (1.101)	If either Party objects to any action or inaction of the other Party, the objecting Party may file a written Notice of Dispute to the other Party providing in detail the basis of the dispute. The Party receiving the Notice of Dispute will consider it and Contd.	If either Party objects to any action or inaction of the other Party, the objecting Party may file a written Notice of Dispute to the other Party providing in detail the basis of the dispute. The Party receiving the Notice of Dispute will consider it and respond in writing within fourteen (14) days after receipt.




Sl. No.	Page	Clause No.	As per RFP	Modified
19	51	53 (1.101)	respond in writing within fourteen (14) days after receipt. If that Party fails to respond within fourteen (14) days, or the dispute cannot be amicably settled within fourteen (14) days following the response of that Party, Clause GCC 54.1 shall apply.	
20	51	54	Dispute Resolution related to	The Clause is deleted.

5. Annexures – 3, 5, 6, 8 & 10 provided in Section -V, 'Appendices' will be replaced by the corresponding Annexures attached with this amendment.
6. Annexure – 12 'Bank Guarantee Format for EMD' is added as per the Annexure attached with this amendment.
7. Annexure – 1 'Power of Attorney' shall be submitted on a Non-Judicial Stamp Paper of Rs. 100.

All other Terms and conditions in the RFP document will remain unaltered.

This amendment to the RFP document shall form integral part of original RFP as referred in Sl. No.(I). of given references.


 16.07.2025
 Subhrendu Sarkar
 OSD to CMD
 WBSEDCL



Annexure – 3: Declaration for Eligibility Criteria

<<To be printed on bidder's letterhead and signed by Authorized signatory>>

ELIGIBILITY CRITERIA FOR BIDDER

Sr. No.	General Eligibility Criteria	Required Documents
1	The bidder must be a company, registered under the Companies Act, 1956/2013 or a partnership firm registered under partnership act or a limited liability partnership registered under the Limited Liability Partnership Act.	Self-attested copy of the Certificate of Incorporation / Registration Certificate/ Certificate of Commencement of Business
2	The Bidder should have valid Goods and Service Tax Identification Number (GSTIN)	GSTIN Registration Certificate
3	The Bidder should have valid PAN	Copy of PAN Card
4	The bidder must not be blacklisted or declared ineligible for corrupt & fraudulent practices by any state/ central government/ PSU/ financial institutions / multilateral funding agencies / IDA & should not be blacklisted or declared ineligible for reasons other than corrupt & fraudulent practices by any state/ central government/ PSU/ financial institutions /multilateral funding agencies / IDA on the date of bid submission.	The bidder should provide an undertaking (self-certificate) that the bidder is not presently blacklisted for fraudulent or corrupt practices.
5	The bidder must submit a letter of authorization from the Company authorizing a person to sign the documents on behalf of the company, submit technical, commercial information and attend meetings on behalf of the company.	Power of attorney / Letter of authorization on Company's letterhead
6	The Bidder should have a minimum annual turnover of INR 2000 crores for last (3) three financial years (i.e., FY 2021-22, FY 2022-23 & FY 2023-24).	Copy of annual Audited balance sheets and profit and loss statements for last three financial years (i.e. FY 2021-22, FY 2022-23 & FY 2023-24) along with CA Certificate indicating turnover during the last three financial years.
7	The Bidder should have positive net worth in each of the last (3) three financial years (i.e., FY 2021-22, FY 2022-23 & FY 2023- 24).	Copy of annual Audited balance sheets and profit and loss statements for the last three financial years (i.e. FY2021-22, FY2022-23 & FY 2023-24) indicating turnover during the last three financial years.
8	Must have 3 years' experience in Electricity Distribution sector during last 10 years ending with FY 2024-25.	Letter of Awards / Work Orders with payment certificates with updated payments for the ongoing projects/ Work Completion Certificate.



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**Signature of Authorized
Signatory (with official
seal)**

Name :
Designation :
Address :
Telephone & Fax :
Mobile Phone No :
E-mail address :



Annexure – 5: Bidder's Annual turnover over last 3 financial years

<<To be printed on bidder's letterhead and signed by Authorized signatory>>

To
The OSD TO CMD
W.B.S.E.D.C.L. Vidyut Bhavan
DJ-Block, 7th Floor, Sector – II, Salt Lake City
Kolkata – 700091

Respected Sir,

I have carefully gone through the Terms & Conditions contained in the RFP Document.

I hereby declare that below are the details regarding turnover over last 3 financial years for our organization.

#	Details	FY2021-22 (in Crores)	FY2022-23 (in Crores)	FY2023-24 (in Crores)
1	Annual Turnover			

Signature of Authorized

Signatory (with official
seal)

Name :

Designation :

Address :

Telephone & Fax :

Mobile Phone No :

E-mail address :

Vidyut Bhavan, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091,
Tel. - 2359-1917 Fax : 033-2337-3002 website : www.wbsedcl.in

WBSJEDCL



Annexure – 6: Declaration for not being Blacklisted

<<Self-declaration for not being blacklisted by any Government Entity>>
<<To be submitted on the Letterhead of the
responding firm>>

To

The OSD TO CMD

W.B.S.E.D.C.L. Vidyut Bhavan

DJ-Block, 7th Floor, Sector – II, Salt Lake City

Kolkata – 700091

Ref: RFP No.: STRATEGIC CONSULTANT / WBSEDCL /2025-26 / CMD Cell / 01 Dated
26/06/2025

Respected Sir,

In response to the above mentioned RFP I/ We,.....<name of the
signatory (ies)> as <Designation> of M/s.<bidder's Name>
hereby declare that we are not blacklisted or ineligible to participate for bidding by
any State/Central Government, Semi- Government or PSU.

Sincerely,

Signature of Authorized Signatory and Seal of the
Bidder Name:

Designation:

Date:

Signature of Authorized Signatory (with official seal)

Name :

Designation :

Address :

Telephone & Fax :

Mobile Phone No :

E-mail address :



Annexure – 8: Team Composition

CURRICULUM VITAE (CV)

Proposed Position: <<to be inserted later>> Name of Firm:

Name of Staff:

Date of Birth:

Nationality:

Education:

Year	Degree	Institution

Countries of Work Experience: Languages:

Language	Speaking	Reading	Writing

Employment Record:

From [Year]	To [Year]	Employer	Position held

Certification and Training:

<<to be inserted >>

Detailed Tasks Assigned:

<<to be inserted >>

Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned:

Name of Assignment/job or project	
Year	
Location	
Client	
Main project features	
Positions held	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

Place:

Signature:



Annexure – 10: Format for Performance Bank Guarantee

(On non-judicial stamp paper of appropriate value to be purchased in the name of WBSEDCL)

West Bengal State Electricity Distribution Co. Ltd.
Vidyut Bhavan" Bidhannagar,
Block DJ , Sector-II, Kolkata- 700 091

GUARANTEE Ref Guarantee no..... Date.....

KNOW ALL MEN BY THESE PRESENTS that in consideration of West Bengal State Electricity Distribution Co. Ltd. having its registered office at "Vidyut Bhavan" Bidhannagar, Block DJ , Sector-II, Kolkata- 700091", hereinafter called "The Purchaser") having agreed to accept from <Name of bidder> (hereinafter called "The firm") having its Head Office at <address of bidder>, a guarantee for Rs. _____ In lieu of Security Deposit for the due fulfilment by the firm of the terms & conditions of the Work Order No. _____ Dated _____ issued by the Purchaser for (hereinafter called "the said work order dated _____"). We <name of the bank>, a scheduled bank in India and having its registered office at <address of the registered office of the bank> and having a branch office at <address of the branch> (hereinafter called "the Guarantor") do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. (Rupees _____) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the firm of any of the terms and conditions contained in the said Work Order No. Dated of which breach the opinion of the Purchaser shall be final and conclusive.

- (2) AND WE, DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of Rupees _____) only as may be specified in such demand, in the event of the firm failing or neglecting to execute fully efficiently and satisfactorily the order for Work Order No. _____, dated _____
- (3) WE further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said Work Order No. _____, dated _____ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. _____, dated _____ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. _____, dated _____ been fully and properly carried out by the said firm and accordingly discharged the guarantee.

Vidyut Bhavan, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091,
Tel. - 2359-1917 Fax : 033-2337-3002 website : www.wbsedcl.in

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- (4) The liability under the Guarantee is restricted to Rs. ____ (Rupees _____) only and will expire on _____ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against us within 90 days from (Expiry Date) _____ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter).
- (5) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the firm.
- (6) The executants have the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.
- (7) WE, lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we have set and subscribed our hand on this day of _____.
- (8) The liability of the Guarantor under this Guarantee shall not exceed Rs _____ (Rupees _____ only) (the "Guaranteed Amount"). This Guarantee shall be valid up to (the "Expiry Date") and up to _____ (the "Claim Date").

Notwithstanding anything to the contrary contained herein, no obligation of the Guarantor to pay any amount under this Guarantee shall arise prior to the fulfilment of the following conditions precedent:

- (a) written claim/demand(s) in terms of this Guarantee of an aggregate amount less than or equal to the Guaranteed Amounts is/are made by the Purchaser hereunder; and
- (b) such written claim/demand(s) is/are delivered to the Guarantor on or before end of 90 days claim period from the Expiry Date at the <name of the bank> branch located at <address of the branch>.

SIGNED, SEALED AND DELIVERED

(Stamp of the executants)

WITNESS

1)

2)

(Name & address in full with Rubber Stamp)



Annexure – 12 : BANK GUARANTEE FORMAT FOR EMD

(To be executed on a Rs. 100/- Non-judicial Stamp Paper in the name of issuing bank arranged by the bidder at the time of submission of bid)

Ref.....
No.....

Bank Guarantee

Date.....

To
The
.....
.....

West Bengal

Dear Sirs,

In accordance with invitation to bid under your memo no: STRATEGIC CONSULTANT/WBSEDCL/2025-26/ CMD Cell/01 Dated: 26/06/2025 and amendment vide your memo no. M/s.....<name of the bidder> having its registered/ Head Office at<address of the bidder> (herein after called the 'Bidder') wish to participate in the said bid of "Selection of consultant for Strategic Consultancy (on Retainer Basis) at West Bengal State Electricity Distribution Company Limited (WBSEDCL) to provide support to address short-term and long-term strategic issues and also to assist in institutional strengthening" and you, as a special favour have agreed to accept an irrevocable and unconditional Bank Guarantee for an amount of ₹3,00,000/- (Rupees Three lakh) only valid upto 31.12.2025 on behalf of Bidder in lieu of the Bid deposit required to be made by the bidder, as a Condition precedent for participation in the said bid.

We, the (Bank name) at
..... (address) having our Head Office at
..... guarantee and undertake to pay immediately on demand by West Bengal State Electricity Distribution Company Ltd., the amount of ₹3,00,000/- (Rupees Three lakh) only without any reservation, protest, demur and recourse. Any such demand made by said 'Owner' shall be conclusive and binding on us irrespective of any disputes or difference raised by the Bidder.

This Guarantee shall be irrevocable and shall remain valid upto and including 31.12.2025 if any further extension of this guarantee is required, the same shall be extended to such required period (not exceeding one year) on receiving instruction from M/s.
.....<name of the bidder> on whose behalf this guarantee is issued.

In witness where of the Bank, through its authorized office has set its hand and stamp on this
day of 20..... at



WBSEDCL

WITNESS

..... (Signature) (Signature)
..... (Name) (Name)
..... (Official address) (Official address)